

**TIPPECANOE COUNTY COUNCIL
MEETING MINUTES
TUESDAY, DECEMBER 12, 2017**

The Tippecanoe County Council met Tuesday, December 12, 2017 in the Tippecanoe Room of the County Office Building at 8:30 a.m.

Councilmembers present: President John Basham, Vice President Bryan Metzger, Kevin Underwood, David R Williams, Roland Winger, and Vicki Burch.

Others present: Auditor Robert A. Plantenga, Attorney Doug Masson, and Recording Secretary John Thomas.

I. Pledge of Allegiance

President Basham called the meeting to order and led the Pledge of Allegiance.

II. Auditor's Financial – Bob Plantenga

Auditor Plantenga reported the county began 2017 with a General Fund cash balance of \$8,632,700.77. With projected misc. revenue, property taxes, the COIT transfer, and deducting circuit breaker credits the total available is \$53,404,949.77. The beginning net balance is \$1,321,654.77. There are approved additional appropriations of \$898,510 for the year with reductions of \$6,299 and miscellaneous expenditures of \$890.74 leaving available appropriations of \$428,553.03. Additional appropriation for the General Fund are not done in December so there are no requests of the General Fund.

The Revenue summary is short. Property taxes are at the state for approval and will be distributed soon. The total for the intergovernmental are at 90% and about 92% through the end of the year. Licenses and permits were at 110% of projected, and charges for services were at 100%. We are at 70% of expected revenue through November and property taxes are still coming in.

The General Fund balance is in the negative but over \$10 million will be coming in from property taxes. Funds 1202 (911) is at \$4.3 million cash balance. The probation user fees have made real progress this year. The fund 2580 (Court Services) is active and at \$74,000, with fund 2581 replenishing the Rainy-Day fund for that account. Health insurance (4710) is over \$3.5 million and started the year with less than \$1.5 million.

III. Treasurer's Report – Jennifer Weston

Treasurer Weston stated the month ending balance for November was \$121,195,105.65 at all the banks. Included is a \$70,000 CD (Francis Powers Trust) whose interest is used by Cary Home. Total interest for the end of November is \$156,307.68 with over 100% collected of the revised interest budget for this year. Property tax collections are up for 2017 compared to the preceding two years. Tippecanoe County will be participating in a state income tax refund intercept program in 2018 for delinquent property taxes. There are currently 404 judgements (\$78,000) that qualify for the program. Online payments have risen from almost 3,000 transactions for over \$3 million in 2015 and as of yesterday there were over 5,000 transactions and \$10.5 million collected.

IV. Public Comment (Agenda Items) - None

V. Consent Agenda

There were no changes to the consent agenda.

- Councilmember Burch moved to approve the consent agenda as submitted, second by Councilmember Williams. Motion carried.

VI. Additional Appropriations:

Prosecutor – Pat Harrington

Infraction Diversion Fund 2561

Appropriation	\$ 6,500	Salaries / Part Time
	\$ 918	Employee Benefits / PERF Retirement

Mr. Harrington stated that the transfer will provide funds to accommodate the increase in court activity through the end of the year.

- Councilmember Winger moved to approve the transfer as presented, second by Councilmember Burch. Motion carried.

Public Defender – Request was withdrawn.**CASA – Coleen Connor**

J-CAT Grant Fund 9114 (Juvenile Case Assessment Tool)

Grant Appropriation	\$ 36,080	Salaries / Part Time
	\$ 2,775	Employee Benefits / Social Security
	\$ 1,933	Office Supplies / Minor Equipment
	\$ 500	Office Supplies / General
	\$ 3,212	Travel Cost & Mileage Reimbursement
	\$ 500	Professional Services / Training

Ms Connor stated that the County has been selected to participate in this pilot program. It is designed to alleviate the waiting list of children needing a court advocate.

- Councilmember Metzger moved to approve the request for the grant as presented, second by Councilmember Williams. Motion carried.

Health –Craig Rich

STD Prevention Grant Fund 8463

Grant Appropriation	\$ 13,572	Salaries / Part Time
	\$ 1,038	Employee Benefits / Social Security
	\$ 150	Other Personal Services / Worker's Compensation
	\$ 3,740	Office Supplies / General
	\$ 10,000	Operating Supplies / Institutional or Medical
	\$ 1,500	Travel Cost & Mileage Reimbursement
	\$ 18,750	Professional Services / Other

Mr. Rich stated that it is a continuation from last year's grant for the D.I.S. Assistant position and they are in discussions with the state to fund it as a full-time position.

- Councilmember Underwood moved to approve the grant fund appropriation for \$5,850 as presented, second by Councilmember Williams. Motion carried.

HIV Prevention Grant Fund 8482

Grant Appropriation	\$ 4,680	Salaries / Part Time
	\$ 358	Employee Benefits / Social Security
	\$ 52	Other Personal Services / Worker's Compensation
	\$ 260	Travel Cost & Mileage Reimbursement
	\$ 500	Professional Services / Other

Mr. Rich stated that it is a continuation of an existing grant for training and testing.

- Councilmember Underwood moved to approve the grant as presented, second by Councilmember Williams. Motion carried.

2017 Salary Statement – Assessor \$ 500 Certification

This amends the salary statement to include \$500 compensation for Nancy Moore as a Level 2 Assessor.

- Councilmember Burch moved to approve the salary as presented, second by Councilmember Winger. Motion carried.

2018 Salary Statement – Assessor \$ 500 Certification

This amends the salary statement to include \$500 compensation for Nancy Moore as a Level 2 Assessor.

- Councilmember Underwood moved to approve the salary as presented, second by Councilmember Burch. Motion carried.

VII. Committee Reports

President Basham reported that the Romney Sewer District had bids coming in and a town meeting was held with 10 interested contractors attending.

VIII. Unfinished/New Business

Councilmember Winger received a request from Dan Moore (Magistrate Court) to transfer \$400 to comp time for an employee. Discussion clarified what the motion should be.

- Councilmember Winger moved to transfer \$336 to overtime, \$26 to Social Security, and \$38 to retirement as presented, second by Councilmember Burch. Motion carried.

RESOLUTION 2017-37-CL. Commissioner Tracy Brown requested a resolution as part of a property lease for the WIC program. The WIC program was asked to vacate their offices and state law require a Council resolution supporting the lease agreement.

- Councilmember Williams moved to approve the lease as presented, second by Councilmember Burch. Motion carried.

Dr. Adler – Health Department Update on Gateway to Hope (GTH)

The program opened its doors on August 11 at 629 N 6th Street in Lafayette in response to the declared local public health emergency for Hepatitis C among IV drug users. By September 30, the program served 111 participants every Friday afternoon. Participants are from all walks of life. They range in age from people in their 20s to their 70s, and are: parents, grandparents, students, employed with health insurance and unemployed – affecting all socio-economic levels. The program includes distributing clean sterile syringes and collecting dirty syringes for safe disposal. The overall return rate was 57.4% and from returning participants the rate is 85.3%. The program collected more dirty syringes than distributed (9395 collected, and 8149 distributed). There have been 173 referrals to drug treatment programs, 15% are in treatment or on a waiting list and 4 are clean and have returned unused syringes. Services are expanding with a mobile unit to be operated one Saturday a month at the IU Health office on Salem Street and the Department is in discussions to relocate the 6th Street facility.

There was discussion about a potential relocated location, data on participants from Tippecanoe County, state guidelines only allow collecting very basic information about participants, contents of the kit supplied and recidivism.

Stuart Kline – Highway Funding

The Klondike Road project is set for a letting on February 7 and will need to write a large check (potentially \$2 million) for the local share upfront shortly after letting. He will be coming back to the Council for a cash appropriation at the February meeting. The options for the appropriation will either come from Edit or out of the Rainy Day Fund and would be paid back.

IX. Commissioner FYI

Dave Byers introduced Greg Silcox and Andy Haan for an update on the Fairgrounds project and said they would try to have a joint Council and Commissioner meeting about the project in January. An update of the master plan was presented by the consultants. Construction is scheduled after the 2018 4-H fair in late August. The scope and quality are designed to meet the needs of the market while simplifying to keep costs down. Cost savings have been found in storm water, stabilizing ground (in the

outdoor festival area) and equipment (tables, chairs, audio-visual, etc). They recommend \$22 million for the basic facilities that meet the market need which includes a 10% contingency fee. There was discussion about local vendors supplying the equipment, the construction start date, other cost savings (asphalt, landscaping, retaining recent upgrades to electricity, building standards and moving the location of the horse barn).

X. Public Comment

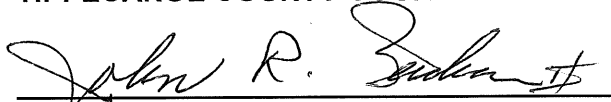
Tom Murtaugh announced a new health oriented leadership program for the County employees and elected officials and introduced Christian Stapleton from Paradigm that would be its sponsor. She explained that the program would focus on improving the health, lives and wellbeing of County government leaders. The one-hour sessions will last for 10-12 months and accommodate 20-25 people.

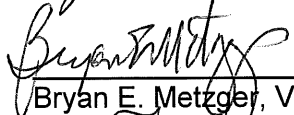
Tom Murtaugh also mentioned the Department Head lunch on December 20th.

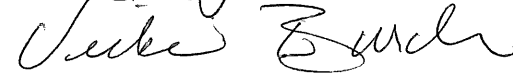
XI. ADJOURNMENT

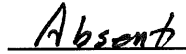
- Councilmember Burch moved to adjourn, second by Councilmember Williams. Meeting was adjourned by President Basham.


TIPPECANOE COUNTY COUNCIL



John R. Basham II, President

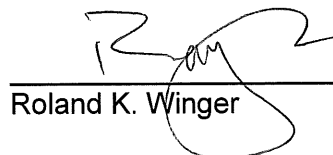

Bryan E. Metzger, Vice President


Vicki Burch


Kevin L. Underwood


Kathy Vernon


David R. Williams


Roland K. Winger

ATTEST:


Robert A. Plantenga, Auditor 1/09/2018